



Meeting @  
NOVOTEL

## ACCOMMODATION REGISTRATION FORM



TWIN WATERS  
RESORT  
SUNSHINE COAST

**EVENT TITLE :** RIAA / NZRF Roadmarking & Signs Conference & Exhibition

**DATE OF EVENT :** Wednesday 11<sup>th</sup> – Thursday 12<sup>th</sup> August 2010

**Personal Details: Please complete one form per room**

Name : (Mr / Mrs / Miss / Ms / Mr & Mrs) \_\_\_\_\_

Address: \_\_\_\_\_

Phone (w): \_\_\_\_\_ Phone (h): \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Confirmation of registration will be sent to your email address if provided**

Check-in Date: \_\_\_\_\_ Check-out Date: \_\_\_\_\_ Expected arrival time: \_\_\_\_\_

**Check-in time: from 2.00 pm    Check-out time: 10.00 am**

**ACCOMMODATION DETAILS :**

Please indicate below your accommodation preference

- Single Resort Room:        \$161.00 per night includes breakfast for one
- Twin/Double Resort Room: \$179.00 per night includes breakfast for two (1 Double or 2 Twin beds - *please circle*)
- Twin/Double King Suite:    \$249.00 per night includes breakfast for two (1 King bed & 1 Sofa bed, if required)
- Lagoon Suite:                \$359.00 per night includes breakfast for two (1 x King bed)
- Two Bedroom King Suite:    \$379.00 per night includes breakfast for two

**SHARING ROOMS :**

- I will be sharing with another conference delegate. Sharers name: \_\_\_\_\_
- I will be sharing with my partner. Partners name: \_\_\_\_\_
  - ♦ **Novotel Twin Waters Resort takes no responsibility for matching share partners**
  - ♦ **Once share accommodation is booked, any changes to your sharing arrangements may incur a surcharge**

**Novotel Twin Waters Resort**

Ocean Drive, Mudjimba Beach Qld 4564

Phone: 07 5450 9591    Fax: 07 5450 9596

Email: [h1644-re03@accor.com](mailto:h1644-re03@accor.com)

Website: [www.twinwatersresort.com.au](http://www.twinwatersresort.com.au)



TWIN WATERS  
RESORT  
SUNSHINE COAST

## CHILDREN :

---

- I will be bringing my children. Number of children and ages: \_\_\_\_\_
- ◆ Children up to and including 15 years stay for free if using existing bedding. Breakfast for the first two children in a family up to and including 15 years is complimentary if dining with a paying adult

## A CLUB MEMBERSHIP :

---

- I am a member of Accor's Loyalty Program A|Club. My membership number is: \_\_\_\_\_
- ◆ A|Club , our worldwide loyalty program, is free to join and allows members to earn points on their stay with any Accor Hotel or Resort. Should you wish to become a member of A|Club for this stay, please enroll online at [www.a-club.com.au](http://www.a-club.com.au)

## AVAILABILITY :

---

Due to limited numbers of each room type, rooms will be allocated in the order in which the registrations are received. Any bookings will be dependent upon hotel availability. Once the hotel is fully booked you will be responsible for finding alternative accommodation or we can waitlist you for any cancellations.

- If the room type I have requested is no longer available, please book the next level of accommodation
- If the room type I have requested is no longer available, please contact me to discuss my options
- If the hotel is fully booked, please waitlist me
- If the hotel is fully booked, please contact me and I shall make other arrangements

## CANCELLATION :

---

- ◆ Cancellation of your accommodation within 14 days of your arrival date will incur the full cost of your accommodation. It is your responsibility to advise the hotel of your cancellation.
- ◆ All cancellations must be received in writing via: Email: [h1644-re03@accor.com](mailto:h1644-re03@accor.com) OR Fax: (07) 5448 9596

## PAYMENT :

---

- ◆ You will receive confirmation of your registration via email within 5 working days. Please contact Novotel Twin Waters Resort on (07) 5450 9591 if you have not received confirmation within this time.
- ◆ All fees and charges stated include GST. You will receive a tax invoice upon check out.
- ◆ A credit card number is required to secure your booking and a deposit equivalent to the first nights accommodation will be charged.
- ◆ The balance of the accommodation cost is required at check in by cash, cheque or credit card.
- ◆ Guests who do not have a credit card must pre-pay the deposit amount by cheque attached to this form and sent to the address at the top of the form. Should you cancel and a refund is applicable (as per cancellation guidelines), your deposit will be refunded.
- ◆ Guests who do not provide a credit card or cheque will not have a confirmed booking.

---

### Novotel Twin Waters Resort

Ocean Drive, Mudjimba Beach Qld 4564

Phone: 07 5450 9591 Fax: 07 5450 9596

Email: [h1644-re03@accor.com](mailto:h1644-re03@accor.com)

Website: [www.twinwatersresort.com.au](http://www.twinwatersresort.com.au)

**Credit Card Payment**

Credit card payments will incur a 1.5% surcharge. Alternatively if you pre-pay 100% of your accommodation now, you will be exempt from the surcharge for this payment.

Type of Card	American Express / Diners / Mastercard / Visa / Bankcard
Credit Card Number	
Expiry Date	
CCV Number	
Name of Card Holder	
Deposit Amount to be Charged **	
Authorised Signature	

\*\*(Minimum of first nights accommodation is required as a deposit to guarantee your reservation)

Credit card payments will incur a 1.5% surcharge.

Alternatively if you prepay 100% of your accommodation now you will be exempt from the surcharge for this payment.

**Cheque Attached**

**Payable to Novotel Twin Waters Resort**

Please forward payments to:

Att: Kellie – Group Reservations

Novotel Twin Waters Resort

PO Box 5344 Maroochydore Qld 4558

**(Don't forget to keep a copy of this form for your records)**

\_\_\_\_\_  
Signed as acceptance of terms and conditions

\_\_\_\_\_  
Date

**Novotel Twin Waters Resort**

Ocean Drive, Mudjimba Beach Qld 4564

Phone: 07 5450 9591 Fax: 07 5450 9596

Email: [h1644-re03@accor.com](mailto:h1644-re03@accor.com)

Website: [www.twinwatersresort.com.au](http://www.twinwatersresort.com.au)